



I authorize Houston MRI & Diagnostic Imaging to release my medical records as directed below.

Patient Name: \_\_\_\_\_ DOB: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
\_\_\_\_\_ Email: \_\_\_\_\_

Records to Release: \_\_\_\_\_ ☐ ALL  
☐ Radiology Report(s) ☐ Imaging Study(s) CD ☐ Billing Records

Release Records to:  
☐ Patient ☐ Patient Designee ☐ Physician ☐ Hospital ☐ Legal Representative  
☐ Other: \_\_\_\_\_

Name of Patient Designee: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Relationship: \_\_\_\_\_

Delivery Method: ☐ Pickup ☐ USPS-Mail ☐ Fax number \_\_\_\_\_  
☐ Other: \_\_\_\_\_

Written authorization must be obtained from the patient specifically requesting email transmission and acknowledgement of potential security risks. ☐ Email  
By selecting email, I acknowledge email is not a secure method of PHI transmission.

Notes:

\_\_\_\_\_  
\*Signature of Patient/Guardian  
\*For electronic signature, please type /s/ and then your first and last name on the signature line.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name of Signatory

\_\_\_\_\_  
Relationship

For internal use only:

Date Records Released: \_\_\_\_\_ Verification of ID completed: ☐ Yes  
Staff signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Print Name: \_\_\_\_\_



# Houston MRI® & Diagnostic Imaging

## HOUSTON MRI MEDICAL RECORDS PRICING

Houston MRI provides all patients with a Patient Portal Account, free of charge. The Patient Portal Account allows patients to view their images 3 days after the date the images were performed, and it allows patients to view and print their radiology reports 5 days after the images were performed. In order to create your Patient Portal Account, go to [patientportal.houstonmri.com](http://patientportal.houstonmri.com) and click on “Create an account”.

Billing Records (\$25.00) Medical Records (\$25.00) Imaging/Radiology on CD (\$8.00 per each CPT exam)

Billing Affidavit (\$15.00) Medical Affidavit (\$15.00) Imaging/Radiology Affidavit (\$15.00)

Billing Records Deposition (\$50.00) Medical Records Deposition (\$50.00) Imaging/Radiology Deposition (\$50.00)

Each Notarized Document (\$6.00) USPS (Mail) (\$10.00) UPS, 1-2 day shipping (\$20)

In order to request a copy of your medical records or imaging, please contact the location where your imaging was performed. Please visit [houstonmri.com](http://houstonmri.com) for our locations.